



North Central Library Federation Application for Employment

Position(s) sought:

Full time___ Summer___ Co-op___ Internship___ Part time___

General Information

Surname	Given Name(s)
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Address until	No. Street	Tel.	
	City Province Postal Code	Email	

Permanent address (if different from above)	No. Street	Tel.	
	City Province Postal Code	Email	

Are you legally eligible to accept employment in Canada:
 Yes _____ No _____
 Are you:
 A person with a disability? _____ An aboriginal student/person of a visible minority? _____

When are you available to start work?

Education

Post-Secondary or other Institutions	Faculty, Department, Division or School	Discipline or Program (Major)	Degree/Diploma/Certificate	Date obtained or expected

GPA for your most recently completed year _____ on a scale of _____ (Percentage or letter equivalent)

GPA for all courses completed to date (cumulative average) _____ on a scale of _____ (Percentage or letter equivalent)

Highlight skills relevant to the position(s) sought:

Educational Experiences and Accomplishments

Describe your relevant courses, project work, theses, publications and presentations. Include awards and scholarships.

Extracurricular Activities

Describe your extracurricular activities including class or campus offices held, volunteer experience, memberships in clubs or organizations, leadership roles, sports activities, hobbies, etc. (You are not required to mention the names of organizations that indicate race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, gender, sexual orientation, age, marital status, family status, political beliefs or disabilities).

Work Experience

Describe all work experience (paid and unpaid) starting with most recent.

Position				<input type="checkbox"/> Summer <input type="checkbox"/> Part time (# of hours/wk) <input type="checkbox"/> Co-op <input type="checkbox"/> Internship <input type="checkbox"/> Volunteer <input type="checkbox"/> Full time <input type="checkbox"/> Other (Specify)
Name of Organization				
City	Province	Dates		
Duties				
Position				<input type="checkbox"/> Summer <input type="checkbox"/> Part time (# of hours/wk) <input type="checkbox"/> Co-op <input type="checkbox"/> Internship <input type="checkbox"/> Volunteer <input type="checkbox"/> Full time <input type="checkbox"/> Other (Specify)
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City	Province	Dates		
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Describe all work experience (paid and unpaid) starting with most recent.

Position				<input type="checkbox"/> Summer <input type="checkbox"/> Part time (# of hours/wk)
Name of Organization				<input type="checkbox"/> Co-op
City	Province	Dates		<input type="checkbox"/> Internship
Duties				<input type="checkbox"/> Volunteer <input type="checkbox"/> Full time <input type="checkbox"/> Other (Specify)
Position				<input type="checkbox"/> Summer <input type="checkbox"/> Part time (# of hours/wk)
Name of Organization				<input type="checkbox"/> Co-op
City	Province	Dates		<input type="checkbox"/> Internship
Duties				<input type="checkbox"/> Volunteer <input type="checkbox"/> Full time <input type="checkbox"/> Other (Specify)
Position				<input type="checkbox"/> Summer <input type="checkbox"/> Part time (# of hours/wk)
Name of Organization				<input type="checkbox"/> Co-op
City	Province	Dates		<input type="checkbox"/> Internship
Duties				<input type="checkbox"/> Volunteer <input type="checkbox"/> Full time <input type="checkbox"/> Other (Specify)
Position				<input type="checkbox"/> Summer <input type="checkbox"/> Part time (# of hours/wk)
Name of Organization				<input type="checkbox"/> Co-op
City	Province	Dates		<input type="checkbox"/> Internship
Duties				<input type="checkbox"/> Volunteer <input type="checkbox"/> Full time <input type="checkbox"/> Other (Specify)

Summary

Demonstrate your suitability for position(s) sought by outlining your career objectives and elaborating on the factual material already presented. Show how your experience (education, extracurricular and work) is relevant to the position(s), organization and/or field of work for which you are applying.

I understand that any omission or misrepresentation with respect to this information may be cause for denial or immediate termination of employment.

Date

Signature