



# North Central Library Federation Application for Employment

Position(s) sought:

Full time\_\_\_ Summer\_\_\_ Co-op\_\_\_ Internship\_\_\_ Part time\_\_\_

## General Information

Surname	Given Name(s)
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Address until	No. Street	Tel.
	City Province Postal Code	Email

Permanent address (if different from above)	No. Street	Tel.
	City Province Postal Code	Email

Are you legally eligible to accept employment in Canada:  
 Yes \_\_\_\_\_ No \_\_\_\_\_  
 Are you:  
 A person with a disability? \_\_\_\_\_ An aboriginal student/person of a visible minority? \_\_\_\_\_

When are you available to start work?

## Education

Post-Secondary or other Institutions	Faculty, Department, Division or School	Discipline or Program (Major)	Degree/Diploma/Certificate	Date obtained or expected

GPA for your most recently completed year \_\_\_\_\_ on a scale of \_\_\_\_\_ (Percentage or letter equivalent )

GPA for all courses completed to date (cumulative average) \_\_\_\_\_ on a scale of \_\_\_\_\_ (Percentage or letter equivalent )

Highlight skills relevant to the position(s) sought:

**Educational Experiences and Accomplishments**

Describe your relevant courses, project work, theses, publications and presentations. Include awards and scholarships.

**Extracurricular Activities**

Describe your extracurricular activities including class or campus offices held, volunteer experience, memberships in clubs or organizations, leadership roles, sports activities, hobbies, etc. (You are not required to mention the names of organizations that indicate race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, gender, sexual orientation, age, marital status, family status, political beliefs or disabilities).

**Work Experience**

Describe all work experience (paid and unpaid) starting with most recent.

Position  Name of Organization  City                                  Province                                  Dates  Duties	<input type="checkbox"/> Summer <input type="checkbox"/> Part time (# of hours/wk    ) <input type="checkbox"/> Co-op <input type="checkbox"/> Internship <input type="checkbox"/> Volunteer <input type="checkbox"/> Full time <input type="checkbox"/> Other (Specify)
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City	Province	Dates		
Duties				

**Summary**

Demonstrate your suitability for position(s) sought by outlining your career objectives and elaborating on the factual material already presented. Show how your experience (education, extracurricular and work) is relevant to the position(s), organization and/or field of work for which you are applying.

I understand that any omission or misrepresentation with respect to this information may be cause for denial or immediate termination of employment.

Date

Signature