

2. Minutes of the June 11, 2017 Meeting

MOVED by Maxime Evans

“That the minutes of the meeting held June 11, 2017 be adopted as circulated.”

Seconded by Alan Idiens

CARRIED

3. Report from Chair

The Chair provided a verbal report. He noted that the new manager had successfully completed her probationary period.

He provided the context behind the new to elect a Vice-Chair and Treasurer, reminding the Board that in June Alan Idiens had been elected as Vice-Chair but that the position of Treasurer had not been filled. In the intervening months, the Chair and Vice-Chair had fulfilled the Treasurer responsibility, though the federation’s by-laws require a three-person executive. The Vice-Chair has indicated a willingness to step down from Vice-Chair and continue as the Treasurer; therefore, the need for elections.

The Chair also provided an update on the funding situation for public libraries in Saskatchewan. He reminded the Board that in June, public libraries in Saskatchewan had been advised of a 50% cut in their provincial funding. He was happy to report that due to a ground swell of public support, the provincial government had reversed that decision. He noted that this sign of the community’s continuing support for public libraries speaks volumes about the good will public libraries continue to engender in the communities that they serve.

4. Financial Report

a. 2017 Year to Date Budget to Actuals

The Vice-Chair spoke to the details of the Budget to Actuals to August 31, 2017.

MOVED by Craig Clarke

“That the 2017 Year to Date Budget to Actuals to August 31, 2017 be adopted as presented.”

Seconded by Alan Idiens

CARRIED

b. Draft 2018 Budget

The Vice-Chair and the Manager provided the context for the 2018 Budget, noting that it for all intents and purposes a status quo budget.

Minutes of the September 24, 2017 Meeting of the NCLF Board of Directors

The Vice-Chair also noted a change in the way in which they budget details around reimbursements from federation libraries would be displayed going forward. Prior to the 2018 Budget reimbursements were shown as revenue. Going forward, they will be shown under expenditures and netted out. The Board will see the total expenditure for a line items such as programs minus the reimbursements from the libraries and then the final amount as paid by the federation.

Audrey Fennama reported in her capacity as LAG Chair, noting that the LAG was recommending adoption of the draft 2018 Budget as presented.

MOVED by Alan Idiens “That the draft 2018 Budget be adopted as presented.”

Seconded by Dave Christie

CARRIED

4. Manager’s Activity Report

The Manager reviewed highlights from her activity report, circulated as part of the agenda, and responded to questions.

5. Report from the Librarians’ Advisory Group (LAG)

Reported under Draft Budget 2018.

6. Libraries Branch Update

The Manager spoke to the September 20 Libraries Branch Update e-mailed by Libraries Branch Director Mari Martin. Changes in branch staffing and an update on current activities in response to the branch’s strategic plan – notably the move to conduct a comprehensive survey of current public library connectivity and work being done with the BC Libraries Cooperative to gather information on the current state of group licensing –were highlighted.

Around the table, concern was expressed regarding the delay in the distribution of the final installment of provincial grants for libraries. It was suggested that libraries experiencing hardship as a result of this delay, communicate the impact on the library to Mari Martin at Libraries Branch.

7. Business Arising from the Minutes

a. Implementation Plan – Update

The Manager provided an update on the 2017 key deliverables, noting where process was being made and suggesting deliverables that might best be deferred to 2018. There was general support for the direction being taken.

Minutes of the September 24, 2017 Meeting of the NCLF Board of Directors

b. Signing Authority – Update

MOVED by Dave Christie

“That the NCLF Board amend the motion dealing with signing authorities passed at the June 11, 2017 meeting and retain Darryl Polyk, Katherine Anderson and Audrey Fennema, add Alan Idiens and Edel Toner-Rogala and remove Craig Clarke and Michael Riis-Christianson as signing authorities.”

Seconded by Hilda Earl

CARRIED

8. **New Business**

a. Election of the Vice-Chairperson and Treasurer

Context having already been provided by the Board Chair, Alan Idiens formally stepped down from the position of Board Vice-Chair.

Maxime Evans nominated Alan Idiens for the position of Treasurer. The nomination was accepted. As there were no further nominations, Alan Idiens was acclaimed Treasurer.

Alan Idiens nominated Dave Christie for the position of Vice-Chair. The nomination was accepted. As there were no further nominations, Dave Christie was acclaimed Vice-Chair.

b. Changing the Mileage Rate from \$.53 to \$.54 as per the NCLF’s Travel Expense Policy

The NCLF intends to ensure fair and equitable reimbursement of travel costs and other expenses incurred in connection with meetings, training events and other activities associated with the organization while promoting economy and efficiency. Maximum amounts for travel, meals and accommodation are at the rates paid by the BC Government or as determined by the Board and rates are to be reviewed annually at the first meeting after April 1st.

The Manager noted that this review did not occur at the June 11th meeting, the first meeting after April 1st. She also noted that the mileage rate paid by the BC Government had changed from \$.53 to \$.54 per kilometre since the NCLF Board had last reviewed its rates.

MOVED by Craig Clarke

“That the Board approve an increase in the mileage rate from \$.53 to \$.54 effective as of September 19, 2017.”

Seconded by Lorna Ephron

CARRIED

