



BC Library CD DVD Foam Protector Order Form

Indicate Agreement Code - **BC 2016** on any purchase order

Agreement Pricing Valid: May 1st, 2016 to April 30th, 2018

Ordering Instructions

1. Libraries should order directly through Dynamic Imaging Solutions Inc. with this order form. It can be emailed to our Customer Service Specialist, Kiki Peynado at kiki@dynamicimagingsolutions.com or faxed to 905 362-0171.
2. Reference preferred supplier agreement code "BC_2016" on any purchase orders not accompanied by this order form.
3. Minimum order requirements – 1 package of 99 hubs. Libraries must order in full packages.
4. Shipping and invoicing will be conducted directly to the specific ordering library and not through your BC Library Federation.
5. Please call us at our toll-free number **1 800-268-6563** if you have any questions

Shipping

1. Our standard carrier & service is UPS ground service (4-5 days to B.C.)
2. Carton shipping packaging will be up to 4 packages per carton.
3. A flat rate of \$20 shipping will apply up to 3 boxes of any product. A shipping quote should be requested for larger quantities.
4. Shipping via Canada Post upon request is an available option for rural locations.
5. Most items are standard inventoried product and will ship within 1-2 business days of order. Any item not in stock will ship within 15 business days of order.

DYNAMIC IMAGING SOLUTIONS

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Please fax your completed form to **905 362-0171** or email the order instructions to our Customer Service Specialist, Kiki Peynado at kiki@dynamicimagingsolutions.com. We can also be reached at our toll-free number **1 800-268-6563** if you have any questions.

Date:

Library Name & Address:

Bill to Address if different than above:

Contact Name, Phone # and Email Address:

Order Reference or Purchase Order #:

ITEM NUMBER	DESCRIPTION	COST PER PACKAGE	PACKAGE ORDER QUANTITY
MOT-000015	½" Thickness Foam Hub Protector 3" outer OD/ 1.5" inner OD 99 hubs per Package	1-2 pkgs. \$76.25 / pkg. 3-6 pkgs. \$58.00 / pkg. 7-10 pkgs. \$49.50 / pkg. 11+ pkgs. \$45.00 / pkg.	

*A flat rate of \$20 shipping will apply per shipping carton to urban locations via UPS standard ground shipping (4-5 days to B.C.). The standard carton quantity is 4 packages per carton. The \$20.00 charge will also apply for any partial cartons. A shipping quote can be requested for rural locations or large quantities.