

NORTH CENTRAL LIBRARY FEDERATION BOARD MEETING MINUTES

June 9, 2013

Prince George Civic Centre

Board Members: Wendy Howe, Vice-Chair: McBride & District Public Library, Paige Hurley: Burns Lake Public Library, Art Blomquist, Secretary-Treasurer: Fraser Lake Public Library, Danita Heise: Fraser Lake Public Library, Craig Clarke: Mackenzie Public Library, Donovan Unruh: Prince George Public Library, Elizabeth Hoy: Fort St. James Public Library, Geraldine Pritchard: Vanderhoof Public Library, Colleen Swift: Cariboo Regional District Library.

Librarians: Elaine Wiebe: Burns Lake Public Library, Audrey Fennema: Fraser Lake Public Library, Sherry Smith: Granisle Public Library, Wanda Davis: Mackenzie Public Library, Janet Marren: Prince George Public Library, Wayne Briscoe: Fort St. James Public Library, Jane Gray: Vanderhoof Public Library, Wendy Cinnamon: Valemount Public Library, Naomi Balla-Boudreau: McBride & District Public Library, Bonny Remple: NCLF Staff person.

Guests: Mari Martin, Libraries & Literacy and Paul Tutsch, President, B.C. Library Trustees Association.

The meeting convened at 4:45 pm chaired by Wendy Howe, Vice-Chairperson in the absence of Linda Palmer, Chairperson.

A motion was made by Elizabeth Hoy to accept the agenda as presented. The motion was seconded by Colleen Swift and all present were in favour.

The minutes from the October 20, 2012 in-person meeting were presented. Colleen Swift made motion to accept them as read. The motion was seconded by Craig Clarke, Mackenzie and all present were in favour.

The minutes from the May 29, 2013 teleconference were read and Colleen Swift made a motion to accept them as presented. It was seconded by Donovan Unruh and all were in favour.

The Financial Report was presented by Bonny Remple. Art Blomquist made a motion to accept the report as read and the motion was seconded by Colleen Swift. All present were in favour.

The NCLF staff person's report was given by Bonny Remple. The NCLF hosted tours by two children's performers with another in progress and a fourth pending and tours by three authors. There were eight training sessions offered for both staff and Board, including a Mother Goose session, the joint PGPL/NCLF advertising campaign is in its second year and consortium purchases of ILL bags and Books for Babies materials were made. There was also purchase and distribution of Reading Without Rules materials, a program started in 2012.

Elizabeth Hoy moved to accept the report as given and the motion was seconded by Paige Hurley. All present were in favour.

Mari Martin, the NCLF consultant from Libraries and Literacy provided an update to the NCLF Board. She reported that the newly appointed Minister of Education is the Honourable Peter Fassbender. Also, one important LLB initiative was the Commons, launched late last fall as a forum for libraries and library boards to share information about grants, reports and policies.

She emphasized the need for accountability, transparency and development of partnerships and collaborations between libraries, federations and other organizations such as school districts and municipalities and regional districts. NCLF is expected to provide planning, evaluation and reporting and to align priorities with provincial ones and address the directives outlined in the grant conveyance letter. This includes reporting on implementation of the goals outlined in the NCLF's current Service Plan.

Provincial funding for federations is directed toward collaborative region-wide services and it is expected that a federation's funds are spent in a way that enhances and enables libraries to provide services or develop projects that they would be unable to do on their own.

In addition, NCLF needs to develop new initiatives and develop a plan and program for training for staff and board as outlined in the federation grant conveyance letter.

It is suggested that it might be useful for the NCLF to develop an IT infrastructure program since other federations are doing so.

Mari also took time to thank the volunteer board.

Paul Tutsch, President of the BC Library Trustees Association, addressed the NCLF Board and discussed the role of the BCLTA. There are tools and resources available to trustees on the BCLTA website. Libraries are able to share policies, guides and other documents useful to other library boards. He noted that a Board's duty is to hire and retain a Chief Librarian/Library Director and oversee the finances of the library while maintaining a good rapport with the Library Director. He also emphasized the importance of making available an orientation program for new Board members and the role that BCLTA plays in supporting the orientation at the provincial level.

No new business was brought forward by the Librarians Advisory group.

Elizabeth Hoy moved to adjourn the meeting at 6:25 pm and the motion was seconded by Paige Hurley.