

# North Central Library Federation

## Annual General Meeting

Prince George Civic Centre  
October 5<sup>th</sup>, 2013

**Board Members:** Maria Sandberg: Burns Lake Public Library, Darryl Polyk: Valemount Public Library, Wendy Howe, Vice-Chairperson: McBride & District Public Library, Anne George: Prince George Public Library, Keith Lytle: Fraser Lake Public Library, Dianne Swift: Granisle Public Library, and Geraldine Pritchard: Vanderhoof Public Library.

**Library Directors:** Elaine Wiebe: Burns Lake, Wendy Cinnamon: Valemount, Janet Marren: Prince George, Naomi Balla-Boudreau: McBride, Audrey Fennema: Fraser Lake, Jane Gray: Vanderhoof, Wayne Briscoe: Fort St. James and Bonny Remple, NCLF staff person.

The meeting convened at 1:10 and was chaired by Wendy Howe, Vice-Chair.

There were two resignations from the NCLF Board. Linda Palmer, Chairperson: Burns Lake Public Library and Art Blomquist, Secretary/Treasurer: Fraser Lake Public Library both submitted letters of resignation to their respective boards.

Additions to the agenda:

- 1) Elections
- 2) Request by McBride & District Public Library
- 3) Request by Valemount Public Library

A motion to accept the additions to the agenda was made by Anne George and seconded by Darryl Polyk.

**Old business:** There was no old business to discuss.

Bonny Remple gave the Staff Person's Report and the Treasurer's Report.

**New Business:**

A motion was made by Maria Sandberg that NCLF cover the TOP registration fee for each library that sent Board members to the TOP session at Beyond Hope. Dianne Swift seconded the motion and all present were in favour.

Receipts for the session need to be submitted to NCLF for reimbursement.

Dates were set for the Spring 2014 meetings after some discussion. The meetings will take place on Friday, April 11<sup>th</sup> and Saturday, April 12<sup>th</sup>.

Maria Sandberg made a motion to cover the Beyond Hope 2013 registration fees for staff and Board members who attended that library conference. Darryl Polyk seconded the motion. Motion carried.

Registration fee invoices need to be submitted to NCLF for reimbursement.

On the recommendation of the Librarians' Advisory Group, Darryl Polyk made a motion that an Associate Membership to the Canadian Library Association be purchased for NCLF. The motion was seconded by Keith Lytle. Motion carried.

A motion was made by Anne George that funds remaining in the Advertising line be combined with additional funds from the Collaborative line in the NCLF 2013/14 Budget to be utilized for a collaborative newspaper ad campaign. The motion was seconded by Darryl Polyk. Motion carried.

A committee of Board Members and Library Directors was formed to complete the staff evaluation which had been scheduled for the spring of 2013. The committee consists of Darryl Polyk and Wendy Howe from the NCLF Board and Elaine Wiebe and Audrey Fennema from the Librarians' Advisory Group.

Due to the resignations from the NCLF Board, there was only one remaining signatory.

Danita Heise, the Board Chair of the Fraser Lake Public Library and new representative to the NCLF Board, indicated to her Library Director, Audrey Fennema, that she would be willing to act as one of the signatories. Audrey Fennema forwarded the information to the NCLF Board. **The Board accepted Danita Heise as the third signatory for the NCLF.**

Wendy Howe nominated Maria Sandberg for Secretary/Treasurer and signatory for the NCLF. Maria Sandberg accepted the nomination.

Anne George nominated Wendy Howe as the Board Chair of NCLF. Wendy Howe accepted the nomination.

Anne George nominated Darryl Polyk as the Vice-Chairperson of NCLF. Darryl Polyk accepted the nomination.

All positions were filled by acclamation.

A request was made by the McBride & District Public Library for a letter of support from NCLF for that library's proposed move to another location.

A request was made by the Valemout Public Library for a letter of support from NCLF for that library's proposed expansion.

Staff person Bonny Remple will draft the letters of support on behalf of the NCLF Board and NCLF Librarians' Advisory Committee.

A motion to adjourn the meeting was made by Darryl Polyk at 2:30 pm and seconded by Maria Sandberg.