



**Minutes of a meeting of the Board of Directors, the North Central Library Federation
held Sunday, June 2, 2019 beginning at 3:30 pm
in the Keith Gordon Room, Prince George Public Library, Prince George, BC**

Present: Dave Christie (Fraser Lake Public Library) - Chairperson
Mindy Vandenberg (Burns Lake Public Library)
Wanda Davis (Cariboo Regional District Library)
Maxime Evans (Fort St. James Public Library)
Muriel McNeill (Granisle Public Library)
Crystal Taugher (McBride & District Public Library)
Erin Wyllie (Mackenzie Public Library)
Alan Idiens (Prince George Public Library)
Darryl Polyk (Valemount Public Library)
Kari Ephron (Vanderhoof Public Library)

Also Present: Kirk Walker (Prince George Public Library)

Also Present: Monika Willner (Burns Lake Public Library)
Ken Sawdon (Fort St James Public Library)
Audrey Fennema (Fraser Lake Public Library)
Lisa Rees (Granisle Public Library)
Naomi Balla-Boudreau (McBride & District Public Library)
Camille Ginnever (Mackenzie Public Library)
Janet Marren (Prince George Public Library)
Wendy Cinnamon (Valemount Public Library)
Jennifer Barg (Vanderhoof Public Library)
Edel Toner-Rogala (Federation Manager and Secretary to the Board)

The Chairperson called the meeting to order at 3:30 pm. He acknowledged that the meeting was being held on the traditional territory of the Lheidli T'enneh First Nation. He also acknowledged Prince George Public Library's Chief Librarian, Janet Marren, and her staff for hosting this meeting. A round of introductions followed.

1. Approval of the Agenda

MOVED by Mindy Vandenberg

“That the agenda be approved as circulated.”

Seconded by Muriel McNeill

CARRIED

2. Minutes of the May 14, 2019 Meeting

MOVED by Darryl Polyk

“That the minutes of the meeting held May 14, 2019 be approved as circulated.”

Seconded by Mindy Vandenberg

CARRIED

3. Report of the Chairperson

a. Trustee Insurance

The Chairperson asked if any library boards in the federation had trustee or director’s insurance. Library boards interested in finding out more can connect with those boards that have that type of insurance.

b. Trustee Code of Conduct

The Chairperson noted that there had been a question whether library boards had a code of conduct specifically for trustees. Prince George Public reported that its code of conduct deals with both staff and library board members.

c. Joint Professional Development Session in the Fall Focusing on Governance

The Chairperson reported that he’d recently had a meeting with Ken Haycock, a well-respected trainer with a great deal of experience in board governance. He would be available to facilitate a training session in the fall. There was general agreement that this training would be valuable and that the NCLF would host a session for its member boards and open to Chairs, Vice-Chairs, Treasurers, NCLF Board representatives and Library Directors. The Manager will follow-up with Mr. Haycock and make arrangements.

4. Financial Report

a. 2019 Year-to-Date Financial Statements

The Treasurer provided an overview of the 2019 Year-to-Date Financial Statements.

MOVED by Alan Idiens
Seconded by Crystal Taugher

“That the 2019 Year-to-Date Financial Statements be adopted.”

CARRIED

- b. Motion to Change the Re-imbusement Rate for Mileage from \$0.54/k to \$0.55/k effective May 31, 2019

MOVED by Muriel McNeill
Seconded by Wanda Davis

“That the re-imbusement rate for mileage be changed from \$0.54/k to \$0.55/k effective May 31, 2019.”

CARRIED

5. Manager’s Activity Report

The Manager reviewed her activity report for the period September 2018 to April 2019.

6. Libraries Branch Update

It was noted that Mari Martin had presented the Libraries Branch update at the board’s Strategic Planning session earlier in the day.

7. New Business

- a. Election of the Executive – Chairperson, Vice-Chairperson and Treasurer

The Manager took the chair and conducted the election for the Chairperson.

Alan Idiens nominated Dave Christie for the position of Chairperson. The nomination was accepted. As there were no other nominations, Dave Christie was acclaimed Chairperson. Dave Christie resumed as Chairperson and conducted the elections for the remaining positions.

Maxime Evans nominated Darryl Polyk for the position of Vice-Chairperson. The nomination was accepted. As there were no other nominations, Darryl Polyk was acclaimed Vice-Chairperson.

Dave Christie nominated Alan Idiens for the position of Treasurer. The nomination was accepted. As there were no other nominations, Alan Idiens was acclaimed Treasurer.

8. Around the Federation – Updates and Events of Note from Member Libraries

Board members reported on behalf of their library.

9. Next Meeting

The next meeting of the Board of the NCLF will be held in Prince George in October 2019. Specific day, time and meeting venue to be determined.

10. Adjournment

MOVED by Maxime Evans
Seconded by Wanda Davis

“That the meeting be adjourned.”

CARRIED

The meeting adjourned at 4:35 pm.